

\*\*\* August 12-September 5\*\*\*

Opens at 9:00 a.m. on 8/12/08, Closes at 4:00 p.m. on 9/5/08

<p><b>What will I need to register my student for classes?</b></p> <ul style="list-style-type: none"> <li>✓ Your student's student number</li> <li>✓ Your educational facilitator's last name</li> <li>✓ A printer connected to your computer to print the registration form</li> <li>✓ Adobe Acrobat to view a PDF (available on our website)</li> </ul>	<p><b>Is there a fee for my student's classes?</b></p> <p>As a public charter school, JCS cannot accept cash payments for classes. However, each student is allowed up to 425 Educational Units (EUs) per semester that may be used on classes, outside vendors, specialized tutoring, etc.</p> <ul style="list-style-type: none"> <li>✓ EMR EUs (up to 125 per semester)</li> <li>✓ VCI EUs (up to 300 per semester)</li> </ul>
<p><b>How do I register for classes?</b></p> <p>Go to our website <a href="http://www.juliancharterschool.org">www.juliancharterschool.org</a></p> <p><b>A.</b> Highlight ACADEMIES &amp; LEARNING CENTERS Highlight Riverside County Click Murrieta Annex-Elementary</p> <p><b>B.</b> Choose the Blue Registration Box entitled "Online Registration &amp; Status"</p> <p><b>C.</b> Enter the student's number &amp; the Facilitator's last name. Click "Log In"</p> <p><b>D.</b> Choose "Class Registration &amp; Status"</p> <p><b>E.</b> Under Register for New Classes, put a check in the box by "Show all open registration windows"</p> <p><b>F.</b> Click on "Register" to the far right of <b>Fall 2008 202-Murrieta Elementary Learning Center Annex</b></p> <p><b>G.</b> Check the box that lists the learning centers. Use the drop down arrow to choose "Murrieta Annex-Elementary"</p> <p><b>H.</b> Follow instructions on the screen</p> <p><b>I.</b> As you move the mouse over the name of the class, a box will appear with information. To choose the class, click on "Add this class!" To view more information on this class, click on "more info."</p> <p><b>J.</b> Once all classes have been selected, you can change the priority of the class request by clicking on the small blue arrows.</p> <p><b>K.</b> To remove a class after it has been selected, hover over the class in the "Current Registration Request" window and click "Remove this class!"</p> <p><b>L.</b> When done, click on "I'm done selecting classes." Go to the next screens and check all information carefully.</p> <div data-bbox="987 640 1474 924" style="border: 1px dashed black; padding: 5px;"> <p align="center"><b>Paperwork Turn-In</b></p> <p><b>Walk -In</b> Murrieta <i>Meeting</i> Center August 12, 10 a.m. – 2 p.m.</p> <p>All other times, paperwork can be mailed to:</p> <p><b>Mail -In</b> 25190 Hancock Ave, Ste D Murrieta, CA 92562</p> </div>	
<p><b>Things to double check:</b></p> <ul style="list-style-type: none"> <li>✓ <b>Grade level of student</b>~If you don't see a class that you want, it may be offered for a grade other than your student's. Put a check in the grade for which the class is offered and it will show up.</li> <li>✓ <b>Priority of classes selected</b>~Some classes are more important to you than others. Make sure the classes are in number order for which you want them.</li> <li>✓ <b>Emergency Information</b>~Make sure all of your personal information and your student's medical &amp; educational information is correct. If it is not, change it before you print.</li> </ul>	<p><b>When done registering:</b></p> <ul style="list-style-type: none"> <li>✓ <b>Review your information</b>~Once again, make sure all information is correct on the printed form.</li> <li>✓ <b>Print your registration request</b>~After checking your emergency information, click "Next to Print."</li> <li>✓ <b>Initial and sign the forms</b>~The medical release must have your <b>initials</b> next to choice 1 or 2. Your signature must be on the request form <b>and</b> the medical release form.</li> <li>✓ <b>***Turn in the forms***</b> <i>Registering online is only a request for classes. You must take the forms directly to the site coordinator in order to complete the registration process.</i></li> </ul>